



Royal College of Science Union

**Agenda of the 6th meeting of the Executive Committee**

To be held at 15:00 on 5th January 2015 via Skype

**Chair:** Serena Yuen – RCSU President

**Clerk:** Philip Kent – RCSU Honorary Secretary

**Attendees:**

- Serena Yuen – RCSU President
- Philip Kent – RCSU Honorary Secretary
- James Badman – RCSU Honorary Junior Treasurer
- Nas Andriopoulos – RCSU Vice-President (Operations)
- Lucinda Sandon-Allum – RCSU Vice-President (Activities)

**Apologies received from:**

None

**MEETING AGENDA:**

A. Chair's Business (Serena)

*Minutes are delayed, the Secretary sends their apologies.*

B. Treasurer's Business (James)

C. Matters Arising

- a. Teach First payment (Serena)
- b. Careers Fair approval with ICU (Nas)
- c. Photobooth Repair payment (Philip)
- d. Qualtrics Survey (Philip)
- e. Departmental Society non-alcoholic Mums and Dads events (James)
- f. Person Specification for Events Officer (Philip/Serena)

**MATTERS FOR REPORT:**

D. Verbal Reports

- a. President
- b. Honorary Junior Treasurer
- c. Honorary Secretary
- d. Vice-President (Operations)
- e. Vice-President (Activities)

E. Accounts Review (James)

F. Winter Ball Debrief (Serena)

G. Departmental Society Pot (James)

Agenda  
Executive Committee (6th Meeting)

- H. Budgeting *(James)*
- I. Sports Clubs *(Serena)*
- J. Careers Fair *(Serena)*
- K. Welfare Week *(Serena)*

**ITEMS FOR DECISION**

- L. Website *(Serena)*
- M. Events Calendar *(Serena)*
- N. DepSoc PG Reps *(James)*
- O. January Sales *(Serena)*
- P. Any Other Business *(Serena)*

**DATE OF NEXT MEETING:** February 2015