

Royal College of Science Union

Minutes of the 2nd meeting of the Clubs and Activities Committee

To be held at 18:30 on 4th December 2017 at the RCSU Office (Sherfield 214D)

Chair: Michael Edwards – RCSU President (ME) (not present, MM substituting instead)

Clerk: Michael Suarez – RCSU Honorary Secretary (MS)

Attendees:

- Michael McGill – RCSU Treasurer (MM)
- Daniel Corredera Nadal – BioChemSoc Treasurer (DN)
- William Micou – ChemSoc President (WM)
- Sulaimaan Mughal – ChemSoc Treasurer (SM)
- Thomas Woolley – PhySoc Chair (TW)
- Laura de Arroyo Garcia – SynBIC Chair (LA)
- Matt Blackett - ICU Deputy President (Finance & Services) (MB)

Apologies received from:

- Ryan Lin – BioSoc President (RL)
- Andrada Balmez – BioSoc Treasurer (AB)
- Aimee He – MathSoc President (AH)
- Christopher Adams – MathSoc Treasurer (CA)
- Shahbaz Khan – PhySoc Treasurer (FG)
- Glen Gowers – SynBIC Treasurer (GG)
- Miroslav Gasparek – SynBIC Chair (MG)
- William Bolton – Rugby (WB)
- Charlie Keyzor - SynBIC (CK)

MEETING MINUTES:

Meeting started at 18.30

A. Last Meeting's Minutes have been accepted unanimously

No further details were discussed.

MATTERS FOR REPORT:

B. Departmental Societies Reports (See drive)

a. PhysSoc

Report was submitted and presented by TW. It passed unanimously.

b. SynBIC

Report was submitted and presented by LA. Participation at the yearly iGEM event is usually organised between BioEngineering and the Life Sciences and is very popular amongst Imperial College Students, who perform very successfully each year ranking top 3 of over more than a couple of hundred participants. The Departments have passed on the organisation to SynBIC who clearly lack the resources (manpower and financial) to organise the participation due its complexity and high cost (event fees, flights, accommodation to Boston, etc.). It would be shame for students to miss out so a middle ground should be discussed. They usually start planning about a bit less than a year in advance for the following event in November. **So this has to be dealt with until January.** Report passed unanimously.

c. BioChemSoc

Report was submitted and presented by DN. The issue was being raised that Mums and Dads parents don't go to their events. This seems to be a theme across the DepSocs. A **review of the scheme** with the Union has been proposed by the RCSU. Report passed unanimously.

d. ChemSoc

Report is submitted and presented by WM. It was noted that Rossopomodoro should not be used in future as they are not able to provide VAT receipts. Report passed unanimously.

Minutes

Clubs and Activities (2nd Meeting)

- e. Rugby
No report was submitted nor presented as no representative of Rugby attended the meeting.
- f. MathSoc
No report was submitted nor presented as no representative of MathSoc attended the meeting.
- g. BioSoc
No report was submitted nor presented as no representative of BioSoc attended the meeting.

C. RCSU Reports and President's Matters

- a. Google Forms to Qualtrics
It was decided that DepSocs should use Qualtrics as a medium for surveys rather than Google Form due to discoveries of security flaws. It was noted that currently students are only able to have a maximum of two active surveys at the time when using Qualtrics.
- b. Constitutional Change
Proposed Changes as discussed in the last GenCom were presented.
- c. Budget Allocation and Changes
The Budget Allocation deadline is approaching in January. Everyone should draft their budget and discuss it with Edwards (ME) or McGill (MM, preferably). In general any administrative issues should be directed to Suarez (MS).

MATTERS FOR DECISION:

D. Any Other Business

- a. Imperial College Experience Project
The concept was explained by MB and he encouraged DepSocs to join the scheme. It is a scheme where Societies at Imperial can unlock certain rewards and benefits when completing tasks. There will be a reward ceremony at the end of the year.
- b. RCSU Booksale Update
No official numbers were mentioned other than the fact that most people have collected their money.

Meeting ended at 19.15