

Royal College of Science Union

**Agenda of the 3rd Ordinary Meeting of the Academic Affairs Committee**

To be held at 12:00 on 5th December 2014 at the RCSU Office (Sherfield 214D)

**Chair:** Zoe Hsu – RCSU Academic Affairs Officer

**Clerk:** Philip Kent – RCSU Honorary Secretary

**Attendees:**

- Zoe Hsu – RCSU Academic Affairs Officer
- Serena Yuen – RCSU President
- Clark Baker – Physics Departmental Representative
- Alexander Nash – Biochemistry Departmental Representative
- Annina Sartor – Chemistry Departmental Representative
- Philip Kent – RCSU Honorary Secretary

**Apologies received from:**

- Arijit Gupta – Maths Departmental Representative
- Clark Baker – Physics Departmental Representative

**MEETING AGENDA:**

A. Chair's Welcome (Zoe)

B. Approval of the Minutes of the last meeting of the AA Committee (Zoe)

**MATTERS FOR REPORT:**

C. Department Reports

- a. Physics (Clark)
- b. Maths (Arijit)
- c. Biology (Sinziana)
- d. Biochemistry (Alexander)
- e. Chemistry (Annina)

D. Staff Student Committees (Zoe)

E. Sole and SSC Feedback (Zoe)

F. Panopto Update (Zoe)

**MATTERS FOR DECISION:**

G. Aims for next term (Zoe)

H. Departmental Representative Policy - cancel (Philip)

I. Any Other Business

**DATE OF NEXT MEETING:** To be decided