

Royal College of Science Union

Minutes of the 6th Ordinary Meeting of the Operations Board

Held at 12:00 on 9th March 2015 at the RCSU Office (Sherfield 214D)

PRESENT:

- Serena Yuen – RCSU President (SY)
- Nas Andriopoulos – RCSU Vice-President (Operations) (AA)
- Philip Kent – RCSU Honorary Secretary (PK)
- James Badman – RCSU Honorary Junior Treasurer (JB)
- Ben Stockton – RCSU Broadsheet Editor (BS)
- Akash Jyoti – RCSU Welfare Officer (AJ)
- June Gan – RCSU Science Challenge Chair (JG)
- Jonas de Beukelaer – RCSU Web Communications Officer (JdB)

APOLOGIES:

- Zoe Hsu – RCSU Academic Affairs Officer (ZH)

ABSENT:

None

OBSERVERS:

None

Meeting opened at 12:05.

A. CHAIR'S BUSINESS

RECEIVED: This item was verbally presented by AA.

NOTED:

1. No business.

B. APPROVAL OF THE MINUTES OF THE LAST ORDINARY MEETING

RESOLVED:

- a. To pass the minutes

C. MATTERS ARISING

RECEIVED: This item was addressed verbally.

NOTED:

2. PK confirmed he requested the adverts be set up and received confirmation that they had been.
3. AA confirmed the SAF Foyer is booked for the careers event.
4. Relevant people from FoNS has been invited to the Science Challenge Final, and require chasing up. Awaiting replies from sponsors and RCS Motor Club. The final list needs to be

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sent off by Wednesday next week. AA is still trying to get the list of names from the RCSA. Marking is in progress and winners should be known by March 15th.

5. Publicity for careers event has not yet been completed.

ACTION: JG to enquire re wine buy back.
ACTION: AA to get names for RCSA guests.

D. VERBAL REPORTS

RECEIVED: This item was verbally presented by all officers.

NOTED:

6. SY reported that she will email more companies regarding the careers event soon.
7. JB, PK had nothing to report.
8. AA and AJ had no business not otherwise noted within the agenda.
9. BS reported Broadsheet is to go to print this week.
10. JdB reported that the Science Challenge website has had minor updates regarding the Final, and will look into the Broadsheet website soon.
11. JG reported she will look into AV equipment hire soon.

At this point in time the agenda was re-ordered to consider item F next.

F. CAREERS EVENT

RECEIVED: This item was verbally presented by AA.

NOTED:

12. AA reported that many companies do not wish to come to events at this time of year. Morgan Stanley does not do events in Spring Term.
13. So far, Accenture, Winton, Norton Rose Fulbright are confirmed. AB InBev, Teach First, Johnson Matthey, FTI, PA, INEOS are interested.
14. There is a discussion as to whether this event is still worth doing – students do not seem interested in coming and there is a wish to avoid damaging the reputation of the event. JG said that turnout with a low number of companies might not be an issue. SY suggested asking ZH to contact GSK.
15. The careers fair could be deferred until next year. Concern was raised about a clash with the cinema all nighter. Catering needs booking by end of the week however enquiries will be made regarding cancellation at end of week if necessary.
16. The board moved to vote on whether to cancel the fair unless 7 companies are confirmed by end of the week. It passed unanimously.

RESOLVED:

- a. To cancel the careers event unless a minimum of 7 companies fully confirm their attendance.

At this point in time the agenda returned to its original ordering.

E. WELFARE WEEK

RECEIVED: This item was verbally presented by AJ.

NOTED:

- 17. AJ reported that the beer googles will be arranged today. It is hoped that it will be possible to hire them from the Local Education Authority, however if not they will need to be purchased for £50. This is not expected to affect the event budget as ICU is providing more money than previously expected.
- 18. The smoothie bikes and bouncy castle have been booked and are now just awaiting payment.
- 19. The yoga is still to be booked by AA, and will cost between £60-80.
- 20. The bubble machine has not been booked from RAG yet, and nor has a tent been organized through CGCU or RAG.
- 21. The two proposed names for the event are Good Feels or Treat Yo' Self. The Board voted on the two choices and opted for Treat Yo' Self.
- 22. There is an aim to create a profile for the welfare officer to make the role clear and the message that welfare week is trying to get across.
- 23. The aim is to get publicity materials sent off to print by Wednesday.

RESOLVED:

- a. To name this event Treat Yo' Self.

***ACTION:** PK to arrange rota for all lunchtimes next week except Wednesday.*

G. SPONSORSHIP STRATEGY

[REDACTED]

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H. ANY OTHER BUSINESS

1. WELFARE WEEK

RECEIVED: This item was verbally presented by AA and AJ.

NOTED:

27. AJ has been considering dressing a fairy or lion. Any costumes people had available for use are welcomed.

2. ACADEMIC AFFAIRS COMMITTEE PHD PLANS

Since ZH was not present, this item was not discussed.

Date of next meeting: Next term.

Meeting ended at 12:47.

APPENDIX A – SECRETARY WRITTEN REPORT

The Secretary has nothing to report.

APPENDIX B – AAO WRITTEN REPORT

The AAO currently has little to report however there will be an Academic Affairs committee meeting later this week (date and time TBC) after which there will be some news available upon request.

A Science Studies committee meeting took place last week however due to a conflict of interest (the agenda involved discussion of a module the AAO is studying), the AAO was not present at the meeting.