



Royal College of Science Union

Agenda of the 2nd Ordinary Meeting of the Operations Board

To be held at 11:00 on 3rd October 2014 at the RCSU Office (Sherfield 214D)

Chair: Serena Yuen – RCSU President
Clerk: Philip Kent – RCSU Honorary Secretary

Attendees:

- Serena Yuen – RCSU President
- James Badman – RCSU Honorary Junior Treasurer
- Philip Kent – RCSU Honorary Secretary
- Guillaume Trojani – RCSU Vice President (Operations)
- June Gan – RCSU Science Challenge Chair
- Akash Jyoti – RCSU Welfare Officer
- Jonas de Beukelaer – RCSU Web Communications Officer
- Ben Stockton – RCSU Broadsheet Editor

Apologies received from:

- Zoë Hsu – RCSU Academic Affairs Officer

MEETING AGENDA:

- A. Chair's Welcome *(Serena)*
- B. Approval of the Minutes of the last meeting of the Operations Board *(Serena)*
- C. Matters Arising *(Serena)*
- a. PwC and Microsoft Contacts (June)
 - b. Wellcome Trust Science Challenge Contact (Ben)
 - c. Science Challenge Committee Names (June)

MATTERS FOR REPORT:

- D. Verbal Reports
- a. President *(Serena)*
 - b. Honorary Junior Treasurer *(James)*
 - c. Honorary Secretary *(Philip)*
 - d. Vice President (Operations) *(Serena)*
 - e. Academic Affairs Officer *(Zoë)*
 - f. Welfare Officer *(Akash)*
 - g. Science Challenge Chair *(June)*
 - h. Web Communications Officer *(Jonas)*
 - i. Broadsheet Editor *(Ben)*
- E. Website Update *(Jonas)*
- F. Freshers' Week Update *(Serena)*
- G. Trello *(Serena)*

Agenda
Operations Board (2nd Meeting)

MATTERS FOR DECISION:

- H. Freshers' Week events rota *(Serena)*
- I. Welfare Week *(Akash)*
- J. Welfare Officer office hours *(Akash)*
- K. Broadsheet issues *(Ben)*
- L. Any other business

DATE OF NEXT MEETING: To be decided